

Dear Parent/Carer,

Safeguarding during the school closure

I am writing to you in my capacity as the safeguarding lead for the school, to outline how I aim to

continue supporting families and children through the school closure due to the COVID 19 outbreak.

Even though the school has closed I am available to support and safeguard all young people and to

offer advice and support where needed. Please don't hesitate to contact me if you have any

concerns or need advice on protecting or safeguarding a young person.

Whilst this is a generic letter, please be assured I will also make personal contact as soon as I am

able with specific parent/carers to hold conversations on how best to support individual

circumstances during the closure. Here are the steps the school is taking to support:

- As the school remains open to vulnerable and children of key workers I can be reached through the

usual school number of 01289 306151 or via

email admin@tweedmouthwest.northumberland.sch.uk

- Our pastoral team will continue to check emails and respond to concerns, as well as alert the DSL

to any issues.

- In the case of parent/carers currently involved in an EHA process, although we may not be able to

meet in person I am exploring the possibility of using email and phone contact to continue to review

progress and to support you as best as I am able. I will ring individual parent/carers to make these

arrangements.

- If you need to report an urgent concern and for some reason you are not able to contact us - speak

to Northumberland's front door to safeguarding services at One Call on 01670 536400.

Yours faithfully,

Mrs Robertson - DSL (Designated Safeguarding Lead)

Mrs Anderson - (Deputy Designated Safeguarding Lead)