

Tweedmouth West First School  
*R*espect *R*esponsibility *R*esilience

## Pupil Acceptable Use Agreement

*This is how we stay safe when we use computers:*

- I will not tell other people my Seesaw Code
- I will make sure that all ICT contact with other children and adults is responsible, polite and sensible
- I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my parent/carer immediately
- I will not give out my own/others details such as name, phone number or home address.
- I will share only videos or images within Seesaw recorded in my living room/shared area or garden/outside area with an adult present.
- I know all my work/images/videos are approved by my teacher on Seesaw.
- I will only share videos/images of my family with my parents/carers consent.
- I will wear appropriate clothing for the images and videos
- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe
- I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community
- I know that my use of ICT can be checked and my parent/carer contacted if a member of school staff is concerned about my safety
- I will not sign up for any online service unless this is an agreed part of a school project approved by my teacher

**Policy reviewed September 2023 Next Review September 2024**

I can confirm I have discussed this document with my child and we agree to follow the eSafety rules and to support the safe use of ICT at Tweedmouth West First School.

Yes

No

